

# **TOMOKA NORTH**

**COMMUNITY DEVELOPMENT**

**DISTRICT**

**June 3, 2024**

**BOARD OF SUPERVISORS**

**REGULAR MEETING**

**AGENDA**

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT**

**AGENDA  
LETTER**

**Tomoka North Community Development District**  
**OFFICE OF THE DISTRICT MANAGER**  
**2300 Glades Road, Suite 410W•Boca Raton, Florida 33431**  
**Phone: (561) 571-0010•Toll-free: (877) 276-0889•Fax: (561) 571-0013**

May 24, 2024

Board of Supervisors  
Tomoka North Community Development District

Dear Board Members:

The Board of Supervisors of the Tomoka North Community Development District will hold a Regular Meeting on June 3, 2024 at 1:00 p.m., at the offices of Cobb Cole, One Daytona Blvd., Suite 600, Daytona Beach 32114. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Consideration of Resolution 2024-01, Approving a Proposed Budget for Fiscal Year 2024/2025 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing for an Effective Date
4. Consideration of Resolution 2024-02, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025 and Providing for an Effective Date
5. Consideration of Resolution 2024-03, Extending the Terms of Office of All Current Supervisors to Coincide with the General Election Pursuant to Section 190.006, Florida Statutes; Providing for Severability; and Providing an Effective Date
6. Acceptance of Unaudited Financial Statements as of April 30, 2024
7. Approval of August 16, 2023 Public Hearing and Regular Meeting Agenda
8. Staff Reports
  - A. District Counsel: *Cobb Cole*
  - B. District Engineer: *Parker Mynchenberg & Associates, Inc.*
  - C. District Manager: *Wrathell, Hunt and Associates, LLC*

- NEXT MEETING DATE: TBD

**ATTENDEES:**

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

**NOTE: MEETING LOCATION**

○ QUORUM CHECK

SEAT 1	SCOTT BULLOCK	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	ETHAN S. BULLOCK	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3		<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	VICTORIA M. HENIGE	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5		<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

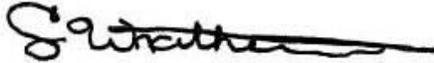
9. Board Members' Comments/Requests

10. Public Comments

11. Adjournment

If you should have any questions or concerns, please do not hesitate to contact me directly at (561) 719-8675 or Ernesto Torres at (904) 295-5714.

Sincerely,



Craig Wrathell  
District Manager

**FOR BOARD AND STAFF TO ATTEND BY TELEPHONE**  
**CALL-IN NUMBER: 1-888-354-0094**  
**PARTICIPANT PASSCODE: 782 134 6157**

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT**

**3**

**RESOLUTION 2024-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOMOKA NORTH COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2024/2025 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the District Manager has prepared and submitted to the Board of Supervisors (“**Board**”) of the Tomoka North Community Development District (“**District**”) prior to June 15, 2024, a proposed operating budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2024 and ending September 30, 2025 (“**Fiscal Year 2024/2025**”); and

**WHEREAS**, the Board has considered the proposed budget and desires to set the required public hearing thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TOMOKA NORTH COMMUNITY DEVELOPMENT DISTRICT:**

**1. APPROVING PROPOSED BUDGET.** The operating budget proposed by the District Manager for Fiscal Year 2024/2025, attached hereto as **Exhibit A**, is hereby approved as the basis for conducting a public hearing to adopt said budget.

**2. SETTING HEARING.** The public hearing on the approved budgets is hereby declared and set for the following date, hour and location:

**DATE:** \_\_\_\_\_

**HOUR:** \_\_\_\_\_

**LOCATION:** offices of Cobb Cole  
One Daytona Blvd., Suite 600  
Daytona Beach 32114

**3. TRANSMITTAL OF PROPOSED BUDGETS TO LOCAL GENERAL PURPOSE GOVERNMENTS.** The District Manager is hereby directed to submit copy of the proposed budget to the local general purpose unit(s) of government at least sixty (60) days prior to the hearing set above.

**4. POSTING OF PROPOSED BUDGETS.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two (2) days before the budget hearing date as set forth in Section 2 and shall remain on the website for at least (forty-five) 45 days.

**5. PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

**6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**7. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** this 3rd day of June, 2024.

ATTEST:

**TOMOKA NORTH COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair, Board of Supervisors

**Exhibit A:** Fiscal Year 2024/2025 Budget

**Exhibit A**

Fiscal Year 2024/2025 Budget

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT  
PROPOSED BUDGET  
FISCAL YEAR 2025**

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT  
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**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET  
FISCAL YEAR 2025**

	Fiscal Year 2024			Total Actual & Proposed	Proposed Budget FY 2025
	Adopted Budget FY 2024	Actual through 3/31/2024	Projected through 9/30/2024		
<b>REVENUES</b>					
Landowner contribution	\$ 64,645	\$ 12,442	\$ 53,096	\$ 65,538	\$ 64,645
Total revenues	<u>64,645</u>	<u>12,442</u>	<u>53,096</u>	<u>65,538</u>	<u>64,645</u>
<b>EXPENDITURES</b>					
<b>Professional &amp; administrative</b>					
Management/accounting/recording**	24,000	6,000	18,000	24,000	24,000
Legal	10,000	-	10,000	10,000	10,000
Engineering	2,500	-	2,500	2,500	2,500
Audit	5,750	-	5,750	5,750	5,750
Arbitrage rebate calculation*	500	-	500	500	500
Dissemination agent*	1,000	-	1,000	1,000	1,000
Trustee*	6,000	-	6,000	6,000	6,000
Telephone	200	-	200	200	200
Postage	500	9	491	500	500
Printing & binding	500	-	500	500	500
Legal advertising	6,500	928	5,572	6,500	6,500
Annual special district fee	175	175	-	175	175
Insurance	5,500	5,590	-	5,590	5,500
Contingencies/bank charges	600	35	565	600	600
Website hosting & maintenance	710	704	-	704	710
Website ADA compliance	210	-	210	210	210
Total expenditures	<u>64,645</u>	<u>\$13,441</u>	<u>51,288</u>	<u>64,729</u>	<u>64,645</u>
Excess/(deficiency) of revenues over/(under) expenditures	-	(999)	1,808	809	-
Fund balance - beginning (unaudited)	-	(809)	(1,808)	(809)	-
Fund balance - ending (projected)	-	(1,808)	-	-	-
Unassigned	-	(1,808)	-	-	-
Fund balance - ending	<u>\$ -</u>	<u>\$ (1,808)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

\* These items will be realized when bonds are issued

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT  
DEFINITIONS OF GENERAL FUND EXPENDITURES**

**EXPENDITURES**

**Professional & administrative**

Management/accounting/recording**	\$ 24,000
<p><b>Wrathell, Hunt and Associates, LLC</b> (WHA), specializes in managing community development districts by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all of the District's governmental requirements. WHA develops financing programs, administers the issuance of tax exempt bond financings, operates and maintains the assets of the community.</p>	
Legal	10,000
<p>General counsel and legal representation, which includes issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.</p>	
Engineering	2,500
<p>The District's Engineer will provide construction and consulting services, to assist the District in crafting sustainable solutions to address the long term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.</p>	
Audit	5,750
<p>Statutorily required for the District to undertake an independent examination of its books, records and accounting procedures.</p>	
Arbitrage rebate calculation*	500
<p>To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.</p>	
Dissemination agent*	1,000
<p>The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities Exchange Act of 1934. Wrathell, Hunt &amp; Associates serves as dissemination agent.</p>	
Trustee	6,000
<p>Annual fee for the service provided by trustee, paying agent and registrar.</p>	
Telephone	200
<p>Telephone and fax machine.</p>	
Postage	500
<p>Mailing of agenda packages, overnight deliveries, correspondence, etc.</p>	
Printing & binding	500
<p>Letterhead, envelopes, copies, agenda packages</p>	
Legal advertising	6,500
<p>The District advertises for monthly meetings, special meetings, public hearings, public bids, etc.</p>	
Annual special district fee	175
<p>Annual fee paid to the Florida Department of Economic Opportunity.</p>	
Insurance	5,500
<p>The District will obtain public officials and general liability insurance.</p>	
Contingencies/bank charges	600
<p>Bank charges and other miscellaneous expenses incurred during the year and automated AP routing etc.</p>	
Website hosting & maintenance	710
Website ADA compliance	210
Total expenditures	<u><u>\$ 64,645</u></u>

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT**

**4**

**RESOLUTION 2024-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOMOKA NORTH COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR FISCAL YEAR 2024/2025 AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Tomoka North Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

**WHEREAS**, the District is required by Section 189.015, *Florida Statutes*, to file quarterly, semi-annually, or annually a schedule (including date, time, and location) of its regular meetings with local governing authorities; and

**WHEREAS**, further, in accordance with the above-referenced statute, the District shall also publish quarterly, semi-annually, or annually the District’s regular meeting schedule in a newspaper of general paid circulation in the county in which the District is located.

**WHEREAS**, the Board desires to adopt the Fiscal Year 2024/2025 meeting schedule attached as **Exhibit A**.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TOMOKA NORTH COMMUNITY DEVELOPMENT DISTRICT:**

1. **ADOPTING FISCAL YEAR 2024/2025 ANNUAL MEETING SCHEDULE.** The Fiscal Year 2024/2025 annual meeting schedule attached hereto and incorporated by reference herein as **Exhibit A** is hereby approved and shall be published in accordance with the requirements of Florida law and also provided to applicable governing authorities.

2. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

**TOMOKA NORTH COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair, Board of Supervisors

**EXHIBIT "A"**

<b>TOMOKA NORTH COMMUNITY DEVELOPMENT DISTRICT</b>		
<b>BOARD OF SUPERVISORS FISCAL YEAR 2024/2025 MEETING SCHEDULE</b>		
<b>LOCATION</b>		
<i>offices of Cobb Cole, One Daytona Blvd., Suite 600, Daytona Beach 32114</i>		
<b>DATE</b>	<b>POTENTIAL DISCUSSION/FOCUS</b>	<b>TIME</b>
October __, 2024	Regular Meeting	__:__ AM/PM
November __, 2024	Regular Meeting	__:__ AM/PM
December __, 2024	Regular Meeting	__:__ AM/PM
January __, 2025	Regular Meeting	__:__ AM/PM
February __, 2025	Regular Meeting	__:__ AM/PM
March __, 2025	Regular Meeting	__:__ AM/PM
April __, 2025	Regular Meeting	__:__ AM/PM
May __, 2025	Regular Meeting	__:__ AM/PM
June __, 2025	Regular Meeting	__:__ AM/PM
July __, 2025	Regular Meeting	__:__ AM/PM
August __, 2025	Regular Meeting	__:__ AM/PM
September __, 2025	Regular Meeting	__:__ AM/PM

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT**

**5**

**RESOLUTION 2024-03**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOMOKA NORTH COMMUNITY DEVELOPMENT DISTRICT EXTENDING THE TERMS OF OFFICE OF ALL CURRENT SUPERVISORS TO COINCIDE WITH THE GENERAL ELECTION PURSUANT TO SECTION 190.006, FLORIDA STATUTES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Tomoka North Community Development District (“District”) is a local unit of special purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

**WHEREAS**, the current members of the Board of Supervisors (“Board”) were elected by the landowners within the District based on a one acre/one vote basis; and

**WHEREAS**, Chapter 190, *Florida Statutes*, authorizes the Board to adopt a resolution extending or reducing the terms of office of Board members to coincide with the general election in November; and

**WHEREAS**, the Board finds that it is in the best interests of the District to adopt this Resolution extending the terms of office of all current Supervisors of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TOMOKA NORTH COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The following terms of office are hereby extended to coincide with the general election to be held in November of 2024:

- Seat # 3 (currently vacant)
- Seat # 4 (currently held by Victoria M. Henige)
- Seat # 5 (currently vacant)

The following terms of office are hereby extended to coincide with the general election to be held in November of 2026:

- Seat # 1 (currently held by E. Scott Bullock)
- Seat # 2 (currently held by Ethan Bullock)

**SECTION 2.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

**SECTION 3.** This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

**PASSED AND ADOPTED** this 3rd day of June, 2024.

ATTEST:

**TOMOKA NORTH COMMUNITY DEVELOPMENT  
DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/ Vice Chair, Board of Supervisors

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED  
FINANCIAL  
STATEMENTS**

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT  
FINANCIAL STATEMENTS  
UNAUDITED  
APRIL 30, 2024**

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
APRIL 30, 2024**

	General Fund	Total Governmental Funds
<b>ASSETS</b>		
Cash	\$ 6,359	\$ 6,359
Due from Landowner	2,000	2,000
Total assets	\$ 8,359	\$ 8,359
<b>LIABILITIES AND FUND BALANCES</b>		
Liabilities:		
Accounts payable	\$ 2,000	\$ 2,000
Due to other	167	167
Landowner advance	6,000	6,000
Total liabilities	8,167	8,167
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred receipts	2,000	2,000
Total deferred inflows of resources	2,000	2,000
Fund balances:		
Unassigned	(1,808)	(1,808)
Total fund balances	(1,808)	(1,808)
 Total liabilities, deferred inflows of resources and fund balances	 \$ 8,359	 \$ 8,359

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
FOR THE PERIOD ENDED APRIL 30, 2024**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Proposed Budget</u>	<u>% of Budget</u>
<b>REVENUES</b>				
Landowner contribution	\$ 1,000	\$ 13,442	\$ 64,645	21%
Total revenues	<u>1,000</u>	<u>13,442</u>	<u>64,645</u>	21%
<b>EXPENDITURES</b>				
<b>Professional &amp; administrative</b>				
Management/accounting/recording	1,000	7,000	24,000	29%
Legal	-	-	10,000	0%
Engineering	-	-	2,500	0%
Audit	-	-	5,750	0%
Arbitrage rebate calculation*	-	-	500	0%
Dissemination agent*	-	-	1,000	0%
Trustee*	-	-	6,000	0%
Telephone	-	-	200	0%
Postage	-	9	500	2%
Printing & binding	-	-	500	0%
Legal advertising	-	928	6,500	14%
Annual special district fee	-	175	175	100%
Insurance	-	5,590	5,500	102%
Contingencies/bank charges	-	35	600	6%
Website hosting & maintenance	-	704	710	99%
Website ADA compliance	-	-	210	0%
Total expenditures	<u>1,000</u>	<u>14,441</u>	<u>64,645</u>	22%
Excess/(deficiency) of revenues over/(under) expenditures	-	(999)	-	
Fund balances - beginning	(1,808)	(809)	-	
Fund balances - ending	<u>\$ (1,808)</u>	<u>\$ (1,808)</u>	<u>\$ -</u>	

\*These items will be realized the year after the issuance of bonds.

**TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT**

**MINUTES**

**DRAFT**

**MINUTES OF MEETING  
TOMOKA NORTH  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Tomoka North Community Development District will hold a Public Hearing and Regular Meeting on August 16, 2023 at 9:30 a.m., at the offices of Cobb Cole, 149 S. Ridgewood Suite 700 Daytona Beach, Florida 32114.

**Present were:**

Scott Bullock	Chair
Ethan Bullock	Vice Chair
Victoria Henige	Assistant Secretary

**Present were:**

Craig Wrathell	District Manager
Ernesto Torres	Wrathell, Hunt and Associates, LLC
Nika Hosseini	District Counsel
Mark Watts	District Counsel
Parker Mynchenberg (via telephone)	District Engineer
Carl Lentz (via telephone)	

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Torres called the meeting to order at 9:33 a.m. Supervisors Scott Bullock, Ethan Bullock and Henige were present in person. Two seats were vacant.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year  
2023/2024 Budget**

**A. Proof/Affidavit of Publication**

The affidavit of publication was included for informational purposes.

**B. Consideration of Resolution 2023-03, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments and Providing an Effective Date**

41 Mr. Torres presented Resolution 2023-03. He reviewed the proposed Fiscal Year 2024  
42 budget, which is a Landowner-funded budget with expenses funded as they are incurred.

43

44 **On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor,**  
45 **the Public Hearing was opened.**

46

47

48 No affected property owners or members of the public spoke.

49

50 **On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor,**  
51 **the Public Hearing was closed.**

52

53 **On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor,**  
54 **Resolution 2023-03, Relating to the Annual Appropriations and Adopting the**  
55 **Budget(s) for the Fiscal Year Beginning October 1, 2023, and Ending September**  
56 **30, 2024; Authorizing Budget Amendments and Providing an Effective Date,**  
57 **was adopted.**

58

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60 **FOURTH ORDER OF BUSINESS**

**Consideration of Fiscal Year 2023/2024  
61 Funding Agreement**

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Mr. Torres presented the Fiscal Year 2023/2024 Funding Agreement.

64

65 **On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor,**  
66 **the Budget Funding Agreement for the Fiscal Year 2023/2024 Budget, was**  
67 **approved.**

68

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70 **FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-02,**  
71 **Designating Dates, Times and Locations for**  
72 **Regular Meetings of the Board of**  
73 **Supervisors of the District for Fiscal Year**  
74 **2023/2024 and Providing for an Effective**  
75 **Date**

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78 This item was deferred.

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80 **SIXTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial**  
81 **Statements as of June 30, 2023**

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**On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor, the Unaudited Financial Statements as of June 30, 2023, were accepted.**

**SEVENTH ORDER OF BUSINESS**

**Approval of June 14, 2023 Regular Meeting Minutes**

**On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor, the June 14, 2023 Regular Meeting Minutes, as presented, were approved.**

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel: Cobb Cole**
- B. District Engineer: Parker Mynchenberg & Associates, Inc.**
- C. District Manager: Wrathell, Hunt and Associates, LLC**

There were no reports from Staff.

- **NEXT MEETING DATE: TBD**
- **QUORUM CHECK**

**NINTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**TENTH ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Mr. Scott Bullock and seconded by Ms. Henige, with all in favor, the meeting adjourned at 9:41 a.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

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Chair/Vice Chair